



## EBALDC 2017 Affordable Housing Marketing List Opening Frequently Asked Questions

**1. Q. What is the 2017 Annual Marketing List?**

A. The 2017 Annual Marketing List is what EBALDC uses to fill our vacant Below Market Rate Affordable Housing (BMR) units. You may apply to one or multiple EBALDC properties using one pre-application.

**2. Q. Is this Section 8 Housing or Below Market Rate/Affordable Housing?**

A. No this is not for Section 8 Project-Based housing and does not affect your placement or status on any EBALDC Section 8 Project-Based waiting list.

The 2017 Annual Marketing List is for EBALDC's Below Market Rate/Affordable Housing units. These units have fixed rent amounts and income restrictions based on regulatory requirements.

**3. Q. What if I am already on the 2016 Annual Marketing List and/or the Prosperity Place Below Market Rate (BMR) List. Do I still need to apply to the new 2017 Annual Marketing List?**

A. Yes, if you want to continue to be considered for vacant BMR units at EBALDC properties you will need to reapply. At the end of April 2017, the 2016 Annual Marketing List and the Prosperity Place BMR List will be archived and will no longer be used to lease units that become vacant. Any applicant that still wants to be considered for units that become vacant after April 2017 will need to reapply for the new 2017 Annual Marketing List. You will receive a new reference number and new random order will be established.

**4. Q. How can I apply?**

A. Pre-applications will be accepted only online at [www.ebaldc.org](http://www.ebaldc.org) beginning Monday, April 3<sup>rd</sup> (12:00am) through Sunday, April 9<sup>th</sup> (11:59pm).

Persons with disabilities are encouraged to apply. All requests for Reasonable Accommodations will be considered. Paper pre-applications, available only by request and due to a Reasonable Accommodation, must be completed and postmarked by Sunday, April 9, 2017. To request a Reasonable Accommodation please call (510) 761-9129 between the dates Monday, March 27<sup>th</sup> through Sunday, April 9<sup>th</sup>.

**5. Q. What do I need to complete a pre-application?**

A. You will need a computer with internet access to complete the pre-application online. The following is the minimum, mandatory information needed to complete the pre-application:

- 1) **Name and date of birth of Head of Household.**
- 2) **Contact information for Head of Household and/or Optional Contact Information.** (Alternate Contact is only mandatory if Head of Household does not have a phone number or email address).
- 3) **Names and dates of birth for all members of the household.** A "household" is all members, including minors, with whom you intend to live.
- 4) **Gross monthly income amount for the entire household, including minors.**



- 5) **If any household member has a current Section 8 voucher and for what bedroom size.**
6. **Q. Where can I get assistance?**  
A. Instructions on how to complete the pre-application will be on our website at [www.ebaldc.org](http://www.ebaldc.org) during the open period, 4/3/17 – 4/9/17.
7. **Q. How do I correct a mistake or update my pre-application?**  
A. If you need to correct or change any of the information entered in your pre-application, **do not submit a second, corrected pre-application. Both pre-applications will be removed due to duplicate submissions.**

After all pre-applications have been processed and you have been notified in writing of the status of your pre-application from EBALDC, make changes and updates in writing to:

EBALDC  
2017 Annual Marketing List Update  
1825 San Pablo Ave., Suite 200  
Oakland, CA 94612

8. **Q. What is the 2017 Annual Marketing List pre-application process?**  
A. Once the 2017 Annual Marketing List online pre-application closes, EBALDC will:  
a. Remove all duplicate pre-applications,  
b. Run computerized randomization numbers to establish the 2017 Annual Marketing List for each EBALDC property,  
c. Place all randomized pre-applications in order of ascending assigned number and according to any applicable, regulatory preference ranking(s),  
d. Notify by mail all applicants that are active on the 2017 Annual Marketing List, and  
e. Notify by mail all applicants that are removed due to duplicate or incomplete pre-applications from the 2017 Annual Marketing List.
9. **Q. Once I am on the 2017 Annual Marketing List will I remain on this list until it is exhausted?**  
A. No, EBALDC will implement a Marketing List renewal process each year. At the end of the 2017 Annual Marketing List period, the 2017 List will be archived and will no longer be used to lease units that become vacant. All applicants on this List will receive notification in the mail informing them of their need to reapply to the new 2018 Annual Marketing List for which a new reference number and new random order will be established.
10. **Q. How long will it take for my name to reach the top of the 2017 Annual Marketing List and to be called for a vacant unit?**  
A. EBALDC cannot predict how long anyone will be on the Marketing List before housing becomes available or when you will be called to interview for a vacant unit. We estimate we have between 90 and 110 units vacant each year and estimate we will have 3,000 plus people join the 2017 Annual Marketing List.
11. **Q. What EBALDC Properties will be included in the 2017 Annual Marketing List?**  
A. The list of the properties that will use the 2017 Annual Marketing List to lease their BMR units is below. To find more information about these properties visit [www.ebaldc.org](http://www.ebaldc.org).



	<b>Property</b>	<b>Area</b>	<b>Age Restriction / Bedroom Size</b>
1	Avalon Senior Housing	Emeryville	62+ years / 1BD - 2BD
2	Effie's House	East Oakland	Studio - 1BD
3	Frank G Mar Community Housing	Oakland Chinatown/Lake Merritt	1BD - 4BD
4	Giant Road Apartments	City of San Pablo	1BD - 3BD
5	Hismen Hin-Nu Terrace	East Oakland	1BD - 4BD
6	Hugh Taylor House	East Oakland	Studio - 1BD
7	Lillie Mae Jones Plaza	Richmond	1BD - 4BD
8	Madrone Hotel	Old Oakland	SRO
9	Marcus Garvey Commons	West Oakland	1BD - 4BD
10	Oak Park Apartments	East Oakland	1BD - 4BD
11	Oakland Point L.P.	West Oakland	Studio - 4BD
12	Prosperity Place Apartments	Oakland Chinatown/Lake Merritt	1BD - 3BD
13	San Pablo Hotel	West Oakland	55+ years / SRO
14	Seven Directions Apartments	East Oakland	Studio - 4BD
15	Slim Jenkins Court	West Oakland	1BD - 2BD
16	Swan's Market Apartments	Old Oakland	1BD - 2BD